

## INFORMATION ON THE PROCESSING OF PERSONAL DATA FOR CAREERS

ARCTIC INDUSTRIA DE REFRIGERACIÓN ESPAÑOLA, S.A., with registered office in Calle Londres, 3, 28813 Torres de la Alameda, Madrid, as controller of the processing of personal data (hereinafter “Controller”), is issuing this information notice to the Data Subject in compliance with European (in particular EU Regulation 679/2016 or “GDPR”) and Spanish regulations on the protection of personal data.

This policy complements the website browsing policy in order to illustrate to the User how the Controller shall specifically process the data entered in this form: we therefore recommend you to read our privacy policy.

### **Legal basis and purpose of the processing**

The Data Controller processes personal data for purposes connected with or instrumental to the performance of personnel search and selection activities.

The legal basis arises from the need to process the personal data to perform pre-contractual measures adopted at the request of the data subject. [art. 6, paragraph 1, letter c) GDPR].

### **Data retention period**

The Controller shall process the data for a maximum period of twenty-four months, without prejudice to further retention for the time necessary to define (however reached) any disputes that may have been initiated.

### **Nature of data provision and consequences of refusal to provide data**

The provision of data is necessary and therefore any refusal to provide them in whole or in part may make it impossible for the Controller to evaluate the candidate's profile.

### **Categories of recipients**

The Controller will not circulate the data, but will communicate them to internal persons authorised to process data for their jobs; and to the entrepreneurial Group that the Controller belongs to, to professional or service companies (including those involved in personnel selection and labour consultants) and Public and private Bodies, also following inspections and audits.

If they should process data on the Controller's behalf, those recipients will be appointed as processors through a specific agreement or legal deed.

### **Transfer of data to a third country and/or international organisation**

As a rule, personal data will not be transferred to any third countries outside the European Union or to international organisations. The Controller may, however, need to transfer data within the scope of relations with business partners established outside the European Economic Area, as well as due to the use of IT services (cloud, back-up, etc.): in all these cases, data transfers shall be made in accordance with the specific requirements set out in the data protection regulations.

### **Rights of Data Subjects**

The data subject has the right to ask the Controller for access to his/her personal data and to rectify them if not correct, to erase them or limit processing if conditions are applicable, and to obtain the portability of data communicated personally.

To exercise those rights, the data subject can use one or more of the following forms:

- Right of access, click [HERE](#);
- Right to rectification, click [HERE](#);
- Right to object, click [HERE](#);
- Right to erasure, click [HERE](#);


- Right to restriction of processing, click [HERE](#);
- Right to data portability, click [HERE](#).

And write to the Data Controller at the following address: [info@arctic.es] The DataSubject also has the right to lodge a complaint with the Spanish Data Protection Agency ([www.aepd.es/es](http://www.aepd.es/es)).


